

Application System Guidance

Hello! Thank you for your interest in EIT Health opportunities. Please follow the step-by-step instructions detailed in this document to apply to an acceleration programme or our Flagships Call. After you register in our system, you will be able to start an application form for your opportunity of choice. Don't forget to submit your application before the deadline.

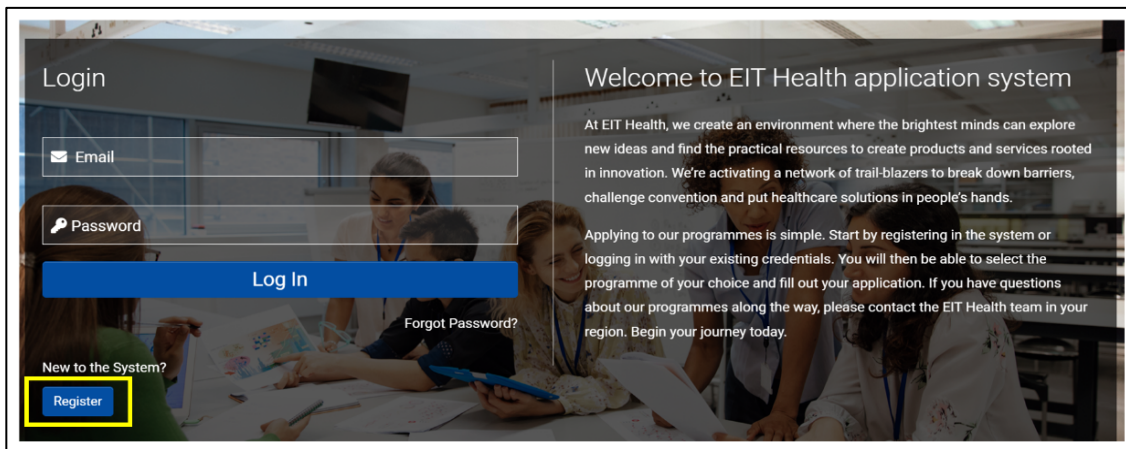
If you have questions along the way, we're here to help. [Please contact a member of our team](#) in your region with queries about our opportunities or the application process. We look forward to supporting you in your journey.

Step-by-Step Instructions

1. Register in the application system

1.1 Begin your registration

1. Go to <https://apply.eithealth.eu>
2. Click on the “Register” button on the bottom left corner



3. In the registration page, please choose the option that best represents you:

- Individual
- Representative of a start-up team
- Representative of an organisation (excluding start-ups)

Please select the option below that best describes you:

Individual
Please select this option if you are looking for opportunities as an individual or expert, and you are **not** applying as part of a start-up or an organisation. Please note that you will not be able to apply to the Flagships Calls if you select this option.

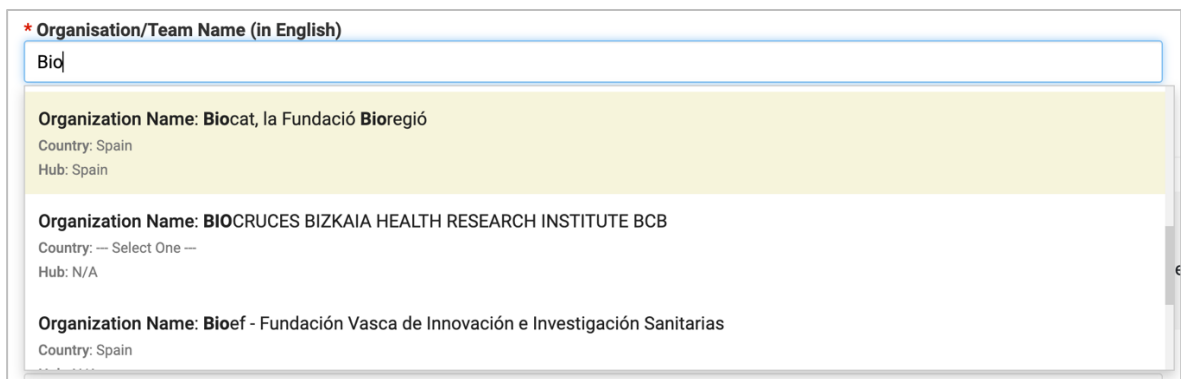
Representative of a start-up venture/team
Please have the information about your company/team at hand as you will need it to register in the system. If you are part of a start-up venture, you will be able to apply to EIT Health acceleration programmes and the Flagships Calls.

Representative of an organisation (excludes start-ups)
Please select this option if you wish to apply as a representative of an organisation, such as industry, academia, research, hospitals, NGOs, cluster organisations, cities or municipalities. This option includes EIT Health Partners or Members (e.g., Core Partners, Associate Partners, and affiliated entities of both) and organisations that are new to the EIT Health Community.

If this option best describes you, you will be able to apply to our Flagships Calls. Please note that if you select this option, it may take up to 48 hours for your registration to be approved.

1.2 Find or enter your start-up team or organisation name in our database

1. If you select “Representative of a start-up team” or “Representative of an organisation” in the registration options, you will need to find your start-up or organisation in our database.
 - a. First, enter the name of your start-up team or organisation. If your entity’s information is already stored in the broader EIT Health database, the application system will suggest a match as you type in the name of your start-up or organisation.
 - b. Click on the correctly suggested name. The application system will populate the information that EIT Health has available for your start-up or organisation. Please check that the information is correct.



* Organisation/Team Name (in English)

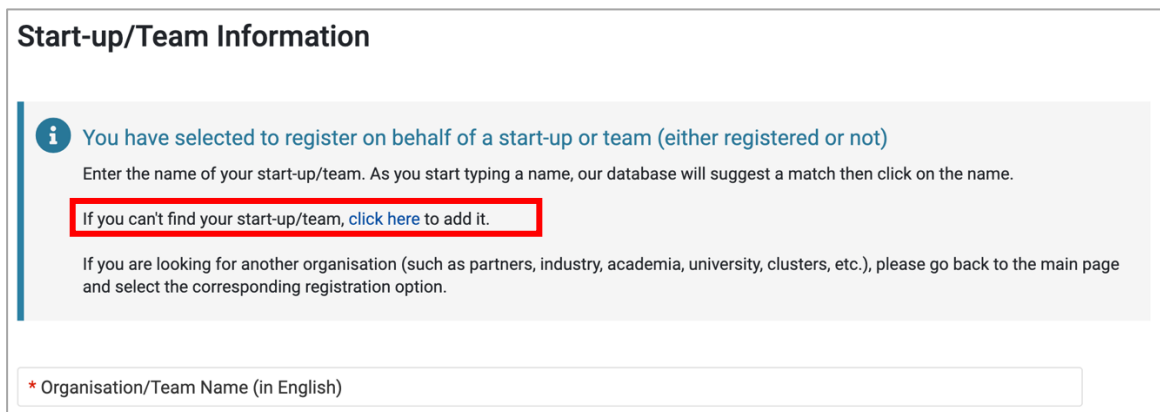
Bio

Organization Name: Biocat, la Fundació Bioregió
Country: Spain
Hub: Spain

Organization Name: BIOCRUCES BIZKAIA HEALTH RESEARCH INSTITUTE BCB
Country: -- Select One --
Hub: N/A

Organization Name: Bioef - Fundación Vasca de Innovación e Investigación Sanitarias
Country: Spain

2. If the database does not suggest a name match, you will need to add it to the application system using the provided link in the help text, also shown here:



Start-up/Team Information

i You have selected to register on behalf of a start-up or team (either registered or not)

Enter the name of your start-up/team. As you start typing a name, our database will suggest a match then click on the name.

If you can't find your start-up/team, [click here](#) to add it.

If you are looking for another organisation (such as partners, industry, academia, university, clusters, etc.), please go back to the main page and select the corresponding registration option.

* Organisation/Team Name (in English)

Organisation Information

 You have selected to be part of an organisation (non-start-up) such as a partner, academia, industry, etc.

Enter the name of your organisation. As you start typing a name, our database will suggest a match then click on the name.

If you can't find your organisation, [click here to add it.](#)


If you are looking for a start-up / team, please go back to the main page and select the corresponding registration option.



* Organisation/Team Name (in English)

1.3 Confirm your registration

1. To confirm your registration, go to the email account you used to register in the application system.
2. Look for an email message from 'noreply@smartsimple.com'.
3. Reset your password by clicking on the link provided in the email message. If you registered as a "Representative of an organisation (excluding start-ups)", EIT Health will need to approve your account before you receive this email message. Please allow two-to-three days to receive approval.

Welcome: EIT Health user information

 noreply@smartsimple.com
To C

Reply Reply All Forward  

Thu 8/25/2022 2:02 PM

Dear Applicant Name,

Welcome to EIT Health's system.

Your user name is email.address@provided.com and you can go to the address below to reset your password:

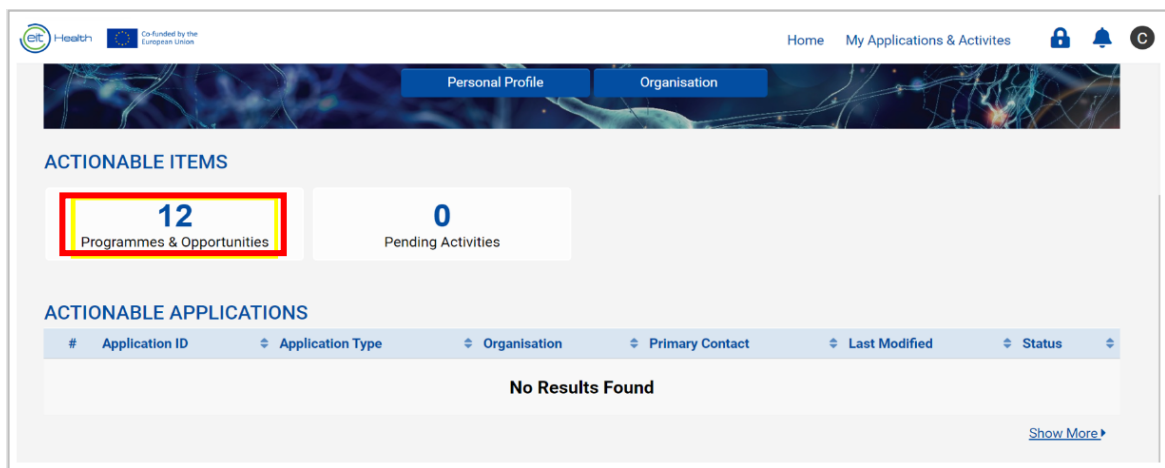
https://EITHealth-apply.eu-1.smartsimple.eu/ex/ex_activate.jsp?lang=1&token=%24if3See0tn73m7TZunyWoQO%3D28lUkD7DYZMvnOCN2fjNwQm3qpYskFvUpI7e4HeizgfC7WxGCwv3W5Jkqp25OG9Rw%3D%3D

Log in here: <https://EITHealth-apply.eu-1.smartsimple.eu>

Sincerely,
EIT Health

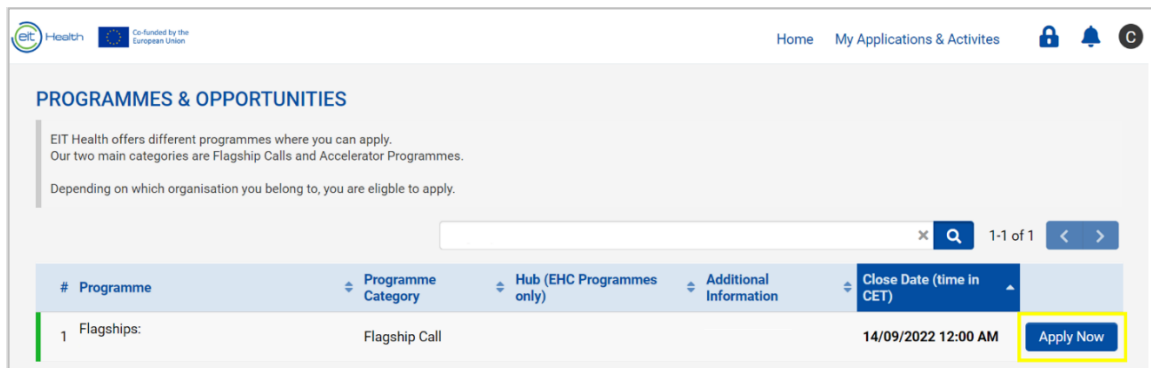
2. Apply to an EIT Health opportunity

1. Go to <https://apply.eithealth.eu>
2. Log into the application system using your email and password
3. Select the “Programmes and Opportunities” option shown below



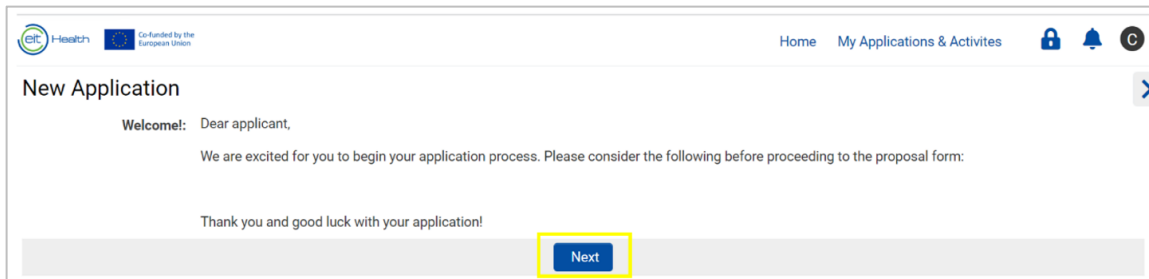
The screenshot shows the user's dashboard. At the top, there are navigation links for 'Home' and 'My Applications & Activites', along with icons for a lock, a bell, and a user profile. Below the navigation, there are two tabs: 'Personal Profile' and 'Organisation'. The main section is titled 'ACTIONABLE ITEMS' and contains two cards: one for '12 Programmes & Opportunities' (highlighted with a red and yellow border) and another for '0 Pending Activities'. Below this, there is a section for 'ACTIONABLE APPLICATIONS' with a table header including columns for '#', 'Application ID', 'Application Type', 'Organisation', 'Primary Contact', 'Last Modified', and 'Status'. The table currently displays 'No Results Found' and a 'Show More' link.

4. You will be redirected to the list of open applications. Find the opportunity for which you wish to apply and click on “Apply Now”.

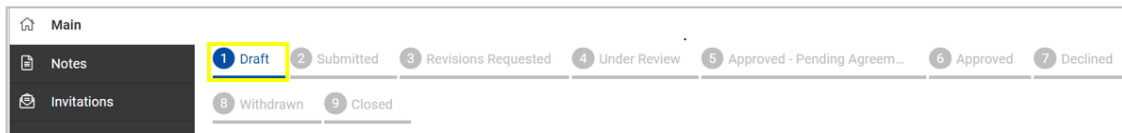


The screenshot shows the 'PROGRAMMES & OPPORTUNITIES' page. It includes a search bar and a table with the following columns: '#', 'Programme', 'Programme Category', 'Hub (EHC Programmes only)', 'Additional Information', and 'Close Date (time in CET)'. The table contains one entry: '1 Flagships: Flagship Call' with a close date of '14/09/2022 12:00 AM'. An 'Apply Now' button is highlighted with a yellow border next to the entry.

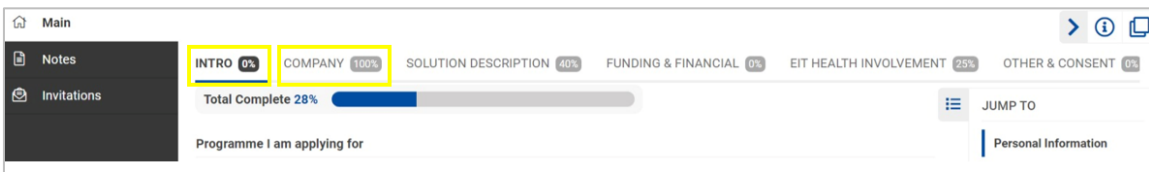
5. A new window will open with a message. Click on “Next” to start your application.



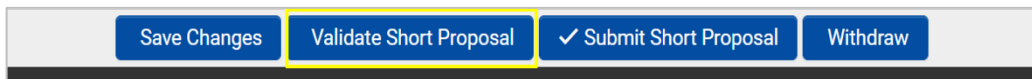
6. The system will indicate the status of your application and the various stages of review, as shown below:



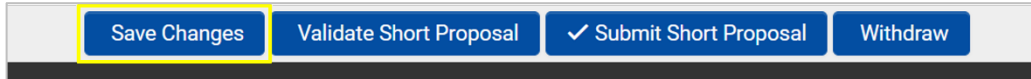
7. You can switch between the various sections of your application by clicking on each tab above, or via the arrow buttons on the bottom of the application page.



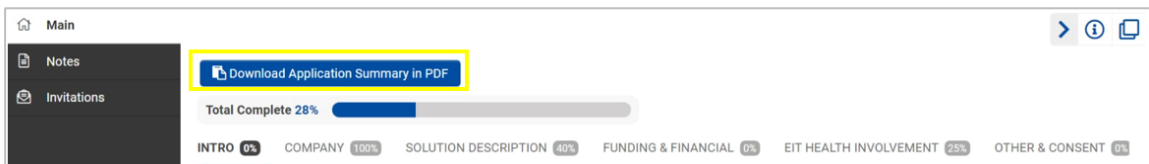
8. By clicking on ‘Validate’, the system will generate a report indicating incomplete fields. Please use this function to ensure your application is complete before submitting your application. The application system may generate an error message if there are incomplete sections.



9. Use the 'Save Changes' button to save the information added to your application.



10. If you wish to download your application form, you should do this before submitting your application. Please use the button "Download Application Summary in PDF" shown below.



11. Once you have filled out your application and validated that all the information is complete, click on "Submit".



12. Congratulations! If you have come this far, you have submitted an application for an EIT Health opportunity. When the status of your application changes, you will receive a notification via email. For example, you will receive an email if the reviewer requests revisions or if your application has been approved or declined. You can also log back into the system to check the status of your application.

3. Contact and Support

Acceleration Programmes: If you need support with your application to an acceleration programme, please [reach out to a member of our team in your region](#).

Flagship Calls: If you are submitting a proposal for our Flagships Call, please email your questions to flagships@eithealth.eu or contact a member of your team in your region.